



Eternal Reefs Instructions & Forms

I. To order an Eternal Reef , there are three required forms to complete :

A. Authorizations and Forms

- **Authorization for Final Disposition**
Have the authorized family representative complete the "Authorized for Final Disposition" form. This form needs to be signed by the legal custodian of the remains and witnessed. This form authorizes us to create the Memorial Reef.
- **Eternal Reefs Policy Statement**
Have the authorized family representative read and sign the Eternal Reefs, Inc. Policy Statement. This form explains our policies.
- **Eternal Reefs Order Form**
Have the authorized family representative complete the Eternal Reefs, Inc. Order Form. This identifies the family contact person, the Memorial Reef selected, the inscription to include on the plaque, the project the Memorial Reef is to be placed in, any additional keepsake desired, and signed authorization to charge a credit card for payment if applicable. This form also serves as the transmittal form.

B. Shipping

- All three forms, along with payment for all items need to be included with the cremated remains and shipped to:

**Eternal Reefs, Inc.
PO Box 2473
Decatur, GA. 30031**

- **Please only ship US Postage, Registered Mail, Return Receipt.** Also please call us the day the remains are shipped so that we will be looking for them. Please call us with any questions.

Phone: (888) 423-7333
Email: info@eternalreefs.com



Memorial Reef Order Form

Deceased: _____

Authorized Family Representative Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Relationship to Deceased: _____

Memorial Reef Selection: _____ Mariner _____ Nautilus
 (Please select one) _____ Aquarius _____ Community Reef

Plaque Inscription - Limit 39 characters including name, dates and spaces

 (10 characters)

 (12 characters)

____ / ____ / ____ -- ____ / ____ / ____
 (17 characters)

Scheduled Placement: _____ Date _____

Reefs, Keepsakes, Plaques & Certificates

Item	Qty.	
Memorial Reef		\$
Extra Plaques		\$
Certificates		\$
Reef Urn		\$
Other Items		\$
Total Cost		\$

PAYMENT

____ Check
 ____ Credit Card (MC or Visa)

Name on Card: _____

Card #: _____ - _____ - _____ - _____

Card Expiration Date: ____ / ____ / ____

Signature: _____

Today's Date: ____ / ____ / ____

 Authorized Family Representative (Print Name)

 (Signature)

AUTHORIZATION FOR FINAL DISPOSITION

NOTICE: THIS IS A LEGAL DOCUMENT. IT CONTAINS IMPORTANT PROVISIONS CONCERNING THE FINAL DISPOSITION OF CREMATED REMAINS. THE FINAL DISPOSITION OF CREMATED REMAINS IS IRREVERSIBLE AND FINAL. READ THIS DOCUMENT CAREFULLY BEFORE SIGNING.

NAME OF DECEASED INDIVIDUAL _____

B. I certify that I am the legal custodian of the cremated remains of the deceased, and I have legal authority to authorize the final disposition of these remains. Initial:_____

C. I hereby authorize Eternal Reefs, Inc. to take possession of these remains and handle the final disposition as follows: Utilize the remains in the creation of a Memorial Reef and to handle the placement of the Memorial Reef. Initial:_____

D. I hereby certify that these are the remains of _____ Initial:_____

E. I understand the obligation of Eternal Reefs, Inc. shall be limited to the final disposition of the cremated remains as directed herein. Initial:_____

F. The legal custodian of these remains agrees to release and hold Eternal Reefs, Inc., its affiliates and their agents, employees and assignees harmless from any liability or causes of action, including attorney fees and the expense of litigation in connection with the disposition of the cremated remains if the legal custodian fails to properly identify the remains. Initial:_____

G. The sales warranty is limited to providing the service that Eternal Reefs, Inc has agreed to provide in accordance with the terms of the agreement and in a manner that complies with industry standards. There are no other warranties expressed or implied and any damages shall be limited to the refund of the purchase price. Initial:_____

Signature of Legal Custodian:_____ **Date:** _____

Name (Printed) _____

Street _____

City _____ **State** _____ **Zip** _____

Signature of Witness_____ **Date:** _____

Witness Name Printed_____



Eternal Reefs, Inc. Policy Statement

Permits/Locations

- A) If for any reason Eternal Reefs is unable to deploy a Memorial Reef at the committed location and the Memorial Reef has not yet been cast, the Authorized family representative will be offered the option of either being included with any other comparable placement, or a refund the purchase price.
- B) If the Memorial Reef has been cast, and for any reason Eternal Reefs is unable to deploy the Memorial Reef at the committed location, Eternal Reefs will offer the family any other comparable deployment and Eternal Reefs will be responsible for any additional costs associated with the placement.

Ball Movement

Eternal Reefs Memorial Reefs have a long and tested history of stability during storms. Eternal Reefs will make every reasonable effort to place the Memorial Reefs so that they will not be affected by storms or the impacts of boating activities. Under no circumstances will Eternal Reefs be responsible for any damage or relocation of Memorial Reefs caused by acts of man, nature, storms or maritime accidents.

Multiple sets of remains

Eternal Reefs will accept multiple sets of remains for casting into a single Memorial Reef under the following conditions;

1. No more than two sets of remains can be incorporated into an Aquarius [small] Memorial.
2. No more than two sets of remains can be incorporated into a Nautilus [medium] Memorial.
3. No more than four sets of remains can be incorporated into an Mariner [large] Memorial.
4. An additional fee for handling multiple sets of remains will be charged.
5. Pets may be included in individual units and are considered additional sets of remains.
6. There maybe limitations as to the names included on the Memorial Reef plaque.

Timeframes

Eternal Reefs will make every effort to assure timely casting and deployments of all Memorial Reefs. Permitting and timeframes for casting and deployment will be discussed with the Authorized representative with the understanding that these are construction projects that can be delayed by weather or other factors.

Pets

Eternal Reefs will allow for the inclusion of pet remains with human remains only in individual Memorial Reefs. Under no circumstances will Eternal Reefs knowingly include both pet and human remains in a Sea Oats Community Reef. separate Sea Oats Community Reefs are cast for human and pet remains.

Broken Memorial Reefs

Rarely Memorial Reefs may break as they are removed from the mold or during transportation. In the unlikely event this should happen, Eternal Reefs will at its expense recast the Memorial Reef in the next largest size utilizing the pieces of the original Memorial Reef. If the broken unit is our largest Memorial Reef, Eternal Reefs will at its expense recast the Memorial Reef as two separate Memorial Reefs utilizing the pieces of the original Memorial Reef. Eternal Reefs will be responsible for any additional costs associated with the shipping and placement of the recast Memorial Reef.

NOTE: Eternal Reefs, Inc. Policies are subject to change without notice.

Name: _____ Date: _____

Signature: _____
(Authorized Family Representative)